					Principal		Target End	D. C
Inspection Area	Area for Improvement	Action	Key Deliverables	Progress Summary	Officer	Owner	Date	RAG
Preventing fire ar	The service should develop a clear prevention plan that implements the prevention strategy in its community risk management plan. The prevention plan should target people most at risk and make sure the level of activity is proportionate to reduce that risk.	To produce a draft prevention strategy and underpinning annual delivery plan which clearly sets out a specific measurable and targeted delivery plan for each area of prevention (home safety, road safety, water safety, children and young people, deliberate fire reduction.	Prevention Strategy Annual Delivery Plan	October 2023 - The homes element of the plan is being prioritised due to the Service focus on this risk and is currently being drafted. Once this has been agreed the wider plan will be developed early in the new year. Sept 2023 - A plan is in the process of being developed. The plan will set out activities for the remainder of the year and become the template for future years.	DCFO	GCPrev	31/03/24	Green - on target
		Continue to develop and use risk profiling tools to identify and target vulnerable segments of the community. Analyse data collected during Home Fire Safety Visits (HFSV) to identify which referrals/activities		November 2023 Data shows that for Q1-Q2 23-24 the proportion of HFSV delivered to persons aged 65+ and/or disabled was 62.3%. Analysis of data collected and sharing of insight from the data continues, for example feedback has been delivered highlighting which watches have been most/least successful in targeting visits to higher risk households. Proposal to adopt national measure for corporate monitoring and benchmarking will be put to FRA by DCFO. September 2023				
		are most effective in reaching people most at risk. Provide feedback to teams planning and delivering HFSV to assist them in improving		Data shows that in Q1 23-24 the proportion of Home Fire Safety Visits (HFSV) delivered to 'vulnerable' groups as defined by Home Office/HMICFRS was 69% (this is higher than the national average for 21-22 of 61%). Wider data from the HFSV system also				
	The service should make sure	targeting. Amend prevention plan as necessary based upon evaluation outcomes. Develop KPI based upon national measures		demonstrates that HFSV are effectively targeted. Data shows that partner referrals tend to be for vulnerable households and that our prioritisation triage is effective. A presentation of Q1 HFSV data				
Preventing fire ar	it targets its prevention work	to enable corporate monitoring and		evaluation will be communicated to all teams delivering HFSV by				Green - on
other risks	at people most at risk.		New KPI	,	DCFO	НРР	31/03/24	

Preventing fire and	The service should make sure it quality assures its prevention activity, so staff carry out safe and well visits and home fire	continuous improvement and provide assurance that standards are being met.	· · · · · · · · · · · · · · · · · · ·	November 2023 A new reporting tool has been developed to monitor progress on getting visits booked with the client following referral. Community Safety Officer (Homes) has met with Station Administrators to promote consistent practice. September 23 Day to day quality assurance of performance is ongoing by prevention team, with issues identified reported via Service management meetings. Revised HFSV policy is in draft. GC Prevention has drafted written QA plan.	DCFO	НРР	Green - on 31/03/24 target
Protecting the	The service should make sure it has an effective quality assurance process, so staff	Undertake further action including peer assessment to ensure that quality assurance process is effective. Ensure that adequate QA and supervision of work carried out on fire engineered solutions by Fire Engineering		November 2023 Additional Area Fire Safety Manager post commenced. QA assurance of audits continues. QA procedure under review to ensure audit quality, identification of trends, training implementation and 'closing the loop' checks are performed. MOU with Essex FRS under review to include Quality Assurance of Fire Engineering Design Technician. September 23 Day to day quality assurance of performance is ongoing by prevention team, with issues identified reported via Service management meetings. Revised HFSV policy is in draft. Group Commander Prevention has drafted written QA plan.			Green - on
-	· ·	, ,	Additional QA	· ·	DCFO	GCProt	31/03/24 target

Protecting the public through fire regulation	The service should assure itself that it has effective systems and processes in place to manage its risk-based inspection programme.	Complete the Fire Risk Data Warehouse Project in accordance with the project PID. Taking account of the latest national guidance on risk based intervention programmes (RBIP), use the FRDW to generate and implement a frequency based RBIP for audit of high risk premises, sampling programme for other premises and fire safety check programme. Revise policy documentation to reflect the new RBIP processes.	Fire Risk Data Warehouse (FRDW)	Steady progress continues to be made September 23 The Fire Risk Data Warehouse (FRDW) project has a formal plan which currently predicts the FRDW will go live in December 2023. This is a complex project which deals with large amounts of data from variety of sources. The FRDW aims to stratify risk based upon a range of data including: use, building footprint, building height, audit compliance history, response time, heritage status, number of premises within the building, (Unwanted Fire Signals)UWFS history, deliberate fires in the locality etc. There is no single reliable source of data for premises with property classifications required for protection purposes. Maintaining comprehensive up to date database of premises is a significant challenge requiring extensive data validation processes. Steady progress is being made. The project is also dependent upon implementation of a significant upgrade to the protection management information system by the system supplier. FRDW output is already being used and helping with data validation and risk profiling. It is planned to phase in use of the FRDW during Q3 to generate the RBIP replacing the interim determination of high risk premises based upon the use category (e.g. hospital, care home etc.)	НРР	31/03/24	Green - on target
Protecting the public through fire regulation	The service should have effective processes to manage the burden of false alarms (unwanted fire signals).	Review protection process for reducing unwanted fire signals in premises regulated by the fire safety order. The review will establish an efficient method of targeting premises using fire risk data warehouse output and appropriate resourcing. This will include appropriate business engagement to educate premises on arrangements they should have in place and to deter businesses from calling FRS without having first investigated to determine the cause of the alarm. Implement the revised process from Q4 23-24 with a plan for evaluating the effectiveness of the process. Update the relevant Service Order.		November 2023 Area Fire Safety Manager post has commenced. Engagement with other FRS is taking place. Unwanted Fire Signals (UWFS) procedure is being reviewed, taking NFCC guidance into account. Data from FRDW is being used to identify top offenders. September 23 First use of fire risk data warehouse to identify buildings with excessive Unwanted Fire Signals (UFS) is underway. This identified incorrect data issue which has now been corrected. Additional Area Fire Safety Manager (AFSM) post has been created supported by protection grant to lead on work in this area, which commences in October.	GCProt	31/10/24	Green - on target

Protecting the public through fire	The service should make sure it works with local businesses and other organisations to share information and expectations on compliance		Business Engagement	November 2023 Additional AFSM post to lead on this work took post on 1 October 2023. Scoping meeting has been held with Comms team to identify overarching strategy, focus areas and tactics. A 2023-25 Strategy document is being formulated, with actions due to commence January. Areas of focus will include messaging on legislation changes to high risk premises using data from fire risk data warehouse. September 23 Working with Communications Team BFRS is supporting National Fire Chiefs Council (NFCC) Business Safety week. BFRS will also be using NFCC Building Safety Act 2022 – Section 156 toolkit for FRS. Additional Area Fire Safety Manager (AFSM) post has been created supported by protection grant to lead on work in this area, which commences in October.	DCFO	GCProt	Green - on 31/03/24 target
			proposals linked to minor adjustments in the plan. The outputs from the	November 23 - We are now in the process of producing the new station plans. HOR will ensure that the Station Plans link to the Response Strategy and will liaise with the Head of Comms on how to best launch the new station plans in April. The roaming pump is now live. September 23 - Key objectives in the plan are on track. Roaming pump is live in 2 weeks and conclusions from the Luton pump trial have been fed into the wider risk cover review. Awaiting further explanation on what the resource to risk gap is. Service Improvement Manager (SIM) has met with the HMICFRS Service Liaison lead (SLL) to seek clarity. SLL feedback was around end user understanding of what they are doing and how it fits into the plan. The plan needs to be better communicated and understood by both the public and teams on station. Communications strategy linked to strategic plans appear to be working.			
	The service should make sure		Operations Commanders to	HOR to test making the station plans more reactive to these and visible to station personnel. e.g. Station turn out times campaign.			
		Response Strategy agreed at CMT which	make the plans	Do end users understand how this links back to CRMP standards?			
Posnonding to		links to the CRMP. I am of the opinion this	more accessible	The golden thread is the key thing missing at the moment.			
Responding to Fires and other	•	does what we want it to do in addressing CRA risks. I await further guidance on what	to end users and able to flex to	Operations Command Team (OCT) action for November.			Groon on
	,	the gap is.	need.		DCFO	Hres	Green - on 31/03/24 target
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		We have good, predetermined resilience						
		measures in terms of:						
		* Overflow emergency calls will route to our						
		call taking buddy, Essex fire control						
		* We have a 're-call to duty' mechanism,						
		albeit voluntary, to help increase emergency						
		call management capacity						
		* We are in the process of developing a						
		potential "On-call fire control" role to						
		further support resilience. Business case and						
		JD to SDLT in August. Links to Fire Control	New Resilience					
		enhancement team proposals.	arrangements in					
		* For incidents where the emergency call	place with at					
		management capacity is or is likely to be	least one other					
		outside of our existing arrangements, we	service.					
		are active members of the national call re-						
		distribution scheme, Operation Willow Beck.	Restructure of					
		This scheme means emergency calls will not						
			Response					
			Support functions	November 23 - Chief Fire Officer has commenced early discussions				
				with Essex and Leicestershire who use the same control sofware				
	The service should make sure	•		around a possible consortium.				
		technical resilience with Essex fire control to						
	•			September 23 - We assisted Essex FRS with the implementation of				
' '		•		their system and have a signed statement of intent with Essex FRS				Green - on
					DCFO	Hres	31/03/24	

	T		I		1	Ţ	Г	
		through the On-Call Project at the time of						
		inspection. The project was recently re-						
		energised with a new Group Manager						
		joining in late 2022. Two WMB posts have						
		been recruited to. WCB are responsible for						
		delivering on Call development training twice						
		a month, for planning and delivering						
		assessments, for ensuring that appliance						
		availability is maximised using on call to						
		wholetime and wholetime to on call stations						
		(where crewing permits). The Watch						
		Commanders will be delivering incident						
		command support and looking to develop						
		new commanders across the Service. These		November 2023 - The Project continues to be resourced as per the				
		options will reinforce the ability to support a		September update, regular updates are being made to CMT and				
		range of activities including extra lectures		we are starting to see incremental improvements in on-call				
		and study sessions as well as practical		availability.				
		sessions and concrete experience on busier						
		stations as well as ensure appliances are		September 23 - We have a GC in post and a fully live PID, we have				
		available as much as they can be to give		recruited watch commander On Call liaison officers who are				
		great exposure and experience. This should		already having an impact on appliance availability.				
	The service should make sure	accelerate completion of all phases of		We have delivered a number of additional training evenings				
	it uses its on-call crews	development including acquisition of skills	Improved On-Call	enhancing skills and increasing morale and retention.				
	effectively to respond to	and skill maintenance.	availability,	We have moved a green book system support member of staff into				
Responding to	incidents based on risk in line	There is a regional collaboration between	through better	the project team.				
Fires and other	with its community risk	Bedfordshire, Cambridgeshire and	recruitment and					Green - on
emergencies	management plan.	Hertfordshire to look share initial training	retention.		DCFO	Hres	31/03/25 t	arget

	1							
				November 2023 - Fires in Buildings and Water Rescue will be completed. Fires in Buildings Under Construction or Demolition and Height, Structure and Confined Space have had the Strategic Gap analysis started and will be delivered by 30th April 2024. Fires and Firefighting product pack is in the planning stage for the Strategic Gap Analysis. The following packs remain outstanding and will be planned going forward: Hazardous Materials - Health Hazards, Search, Rescue &; Casualty Care, Major Incidents, Hazardous Materials - Physical Hazards, Transport, Wildfires, Fire on Board Vessals, Industry, Fires in Waste Sites, Utilities and Fuel Environmental Protection Geophysical Hazards Fire Control Guidance Hazardous Materials				
				September 2023 Project team has been refreshed and is adopting a more				
				streamlined and pragmatic solution of adopting the regional				
				training packs in their original format rather than waiting until it				
			2 further packs	has been converted into the Service's e-learning platform, to aid				
	The service should do more to			the adoption of product packs specifically to reduced the burden				
	align with national operational	(NOG) we were struggling to recruit to NOG	31/03/24	on the competency and development team. Subject to sign off by				
Responding to	guidance to improve a co-	Training Integration Officer post. Richie	Remaining	the NOG Board.				
Fires and other	ordinated response to the	Portlock is now in post and delivering	product packs at					Green - on
emergencies	most high-risk incidents.	against the project action plan.	planning stage.		ACFO	Hres	31/03/24	target

		· · · · · · · · · · · · · · · · · · ·				,	·	-
		underway to fully review our operational						
		assurance process. The project includes the						
		implementation of new operational						
		assurance software to better manage our						
		operational learning from station audits,						
		incidents, exercises and operational						
		monitoring, employing better systems to						
		reduce the time from event to debrief and						
		ensure consistency of debrief records.						
		The project is split in the following phases:						
		a. Station and Control audits – The go live						
		day for first audits is Jan 24, with all sections						
		to have been audited by the end of 2024.	Implementation					
		b. A Implementation of all debrief modules	of new	November -				
		(Hot Debrief, On Scene, Debrief, Structured	operational	1a - Station and Control audits – The go live still on track for Jan				
		Debrief, Command Review, Multi-Agency	assurance	24.				
		Debrief, Control Debriefs) – The go live day	software	1b. Go Live date still on track for Feb 24.				
		for phase 2 of the project is Feb 24.		1c - The go live day for phase 3 of the project is on target for July				
		c. Active Monitoring & Simulation	Revision of terms	24.				
		Monitoring implementation - The go live day	of reference for					
		for phase 3 of the project is Jul 24.	the Assurance	2. The Terms of reference (TOR) for the Assurance Working Group				
	The service should make sure	Success of this project will be measured via	Working Group	have been revised and are on the aganda of the Dec 23 meeting.				
	it has an effective system for	end of project review including all						
	learning from operational	stakeholders.	Establishment a	3. Bedfordshire Fire and Rescue still working with the Bedfordshire				
Responding to	incidents and assure itself that		multi-agency LRF	Local Resilience Forum (LRF) to establish a multi-agency Joint				
Fires and other	all areas of the service can	2. The Terms of reference (TOR) for the	JOL assurance	Operational Learning (JOL) assurance The establishment of a JOL				Green - on
emergencies	contribute to debriefs.	Assurance Working Group are to be	group	assurance group still on track to be complete by April 2024.	ACFO	HTAM	31/07/24 t	arget
				November 23 - Business Case has now been produced and will be				
				taken forward as a medium sized project. Interim solution went				
				live on 30th October. Note this does not address the main point				
				raised by HMICFRS but it does reduce the risk to the public and				
			Electronic system	firefighters.				
			for Fire Survival					
	The service should make sure		_	September 23 - Supplier A have been in and showcased their				
	it has an effective method to		manual fall back	solution. CMT have been presented with a summary of this and				
	· ·		system and	the similar product supplied by supplier B. CMT are awaiting				
	survival guidance information	work with Airbus UK to deliver a working	supporting	costings from both suppliers before deciding on pipeline project				
Responding to		,	operational	work.				
major and multi-		shelf product is available for us to develop	guidance and					Green - on
agency incidents	communication link in place.	within the Response Support team.	policy.		DCFO	Hres	31/03/24 t	arget

Responding to major and multi-	are in line with community risk management plan risks and that learning is recorded,	Response Strategy agreed at CMT which links to the CRMP. I am of the opinion this does what we want it to do in addressing CRA risks. I await further guidance on what the gap is.	Exercising Strategy to encompass over border, high risk, LRF and business continuity exercises. Linked to station plan outputs.	Draft strategy created, Operational Assurance (OA) team considering how they will measure the end user understanding and delivery outcomes. Similar to the response plan the goldern thread to operational personnel across all levels is key to its success. Communications plan and agile station plans will be required. OA working group and OCT action for November. November 2023 - Group Commander Sugars is looking at the interdependencies of the draft strategy and station plans and the response strategy to ensure they all fully align prior to publication.	ACFO	Hres	31/03/24 t	Green - on arget
Making best use of	The service needs to show a clear rationale for the allocation of resources between prevention, protection and response activities. This should reflect, and be consistent with, the risks and priorities set out in its community risk management plan.		Clear presentation of the rationale and allocation of resources included as part of 2024/25 budget	November 2023 Budget work is progressing, as is the 2024/25 CRMP action plan (in early stages) September 23 The budget work for 2024/25 has commenced. This review of the resources allocated will be carried out over the coming months, leading up to the 2024/25 budget setting in February 2024.	ACO	ACO	31/03/24 t	Green - on Parget
Making best use of	assure itself that its workforce is productive and that its time is used as efficiently and effectively as possible to meet the priorities in the community	Establishment of a Productivity and Efficiency Group. Following this, the allocations of workstreams and the delivery of these feeding back into the Board. To establish on internal depository for Productivity & Efficency examples (already done or suggestions)	1	November 2023 The P&E Board has now meet and frequent meetings will take place to ensure that there is momentum to progress with the agreed workstreams. September 23 An internal Productivity and Efficiency (P&E) Board has been set up. This Board will task workstreams and have progress reported back to it. There is also a central depository to record P&E work. We are now members of the NFCC P&E group.	ACO	ACO	31/03/24 t	Green - on arget
	The service should assure itself that all processes in place to support performance	To review and develop more effictive KPIs with clear links to performance.	New KPIs with clear links to performance.	November 23 Members development day has been completed. A paper is due to be presented to full FRA on December 15 with full recommendations to our published operational performance standards. September 23 Clarity was sought from the HMICFRS SLL on 27/09/2023. This relates to Key Performance Indicators. A new presentational format is currently being developed with FRA Members and a review of KPIs and potential changes to these will be initially discussed at the Members Development Day on 5th October 2023	DCFO	DCFO		Green - on

Dromatics the	Bedfordshire FRS cannot assure itself that its operational members of staff meet the minimum fitness requirements to perform their role. Within 28 days of the Cause of Concern being published, the service should		Soo noro zza z ha					
Promoting the	l'	1 · ·	See paragraphs 3.1 - 3.3 of					Green - on
right values and Culture		submitted to HMICFRS within the required 28 days.	covering paper		ACFO	HHR	31/03/24	
		We have implemented a workforce planning group which meets quarterly to review projections, Bids for staff, project posts,	roles to assist with development and proession of					
	succession planning to make sure that it has effective	those in professional support staff roles to assist with development and progression of	3. Implemented 0 hour/casual					
		existing staff 31st March 2024 We have implemented 0 hour/casual	contracts in order to recruit	1 Complete				
Getting the right people with the	_	contracts in order to recruit	specialists/critical	1. Complete 2. To be started				Green - on
right skills		specialists/critical skills.	-		ACFO	HHR		
rigitt skills	service to the public.	specialists/ Critical Skills.	SKIIIS.	3. Complete	ACFO	ППК	31/03/24	target

Getting the right people with the right skills	The service should assure itself that on-call firefighters are appropriately supported in their initial development.	 - Undertake review of On-call development process. - Continue to NOG align development programs. - Recruit temporary Development Support Coordinator to cover long term sickness. - Review all case of those FFs in development over 3 1/4 year to ascertain reasoning / learning. 	development programmes Recruit Development Support Coordinator Review process	The Service has committed to undertaking a review of the On-call development process administered via the on-line PDRpro system. This review also encompasses the need to continue to NOG align development programs as the Service adopts remaining regional NOG product packs. The Service has now recruited to cover long term sickness within the Development Support Coordinator role. This will now provided consistent support to On-call operational staff across the organisation. New processes have been put in place to review all cases of those Firefighters whom have been in development for over the 3¼ years detailed in the On-call Firefighter development portfolio. Quarterly monitoring of all operational staff in development is	ACFO	НТАМ	31/03/24	Green - on target
Ensuring fairness and promoting diversity	The service should make sure it has effective grievance procedures. It should identify and put in place ways to improve staff confidence in	Management development training in operating the grievance procedure is implemented for grievance produce - End of September 23 We are reviewing our grievance procedure - publication contingent on consultation with FBU target December 23. PSI role created, financed and implemented with effect from 14th August 2023.		September 23 - Professional Standards Investigator has commenced employment on 14 August 2023	ACFO	HHR	31/12/23	Green - on target
Ensuring fairness and promoting diversity	The service should have a consistent plan to promote positive action with underrepresented groups and make sure staff understand the purpose and benefits of a diverse workforce.		Learning Module	September 23 - Whole time campaign has just been finished. Analysis on the areas where people with protected characteristics	ACFO	HHR	31/03/24	Green - on target

		promotional gateways to identify high						
		potential operational staff. This helps						
		identify high-potential staff who then						
		receive further support and development						
		opportunities to accelerate their leadership						
		journey.						
		Journey.						
		The Service has implemented a cross						
		functional Workforce Planning Group, the						
		group meets quarterly review succession		9/8/23 - Action plan added .				
		and development projections for staff						
		across all parts of the organisation.		22/9/23 - update				
		a		Action 2 - Complete				
		The Service will undertake a full review year		Process established to update development programmes through				
		·	Banded	the implementation of NOG product packs				
		identify high-potential staff, manage training		The imposition of the product position				
			-	Action 3 - Complete				
		development pathways.	Batemays	The Service has now recruited to cover long term sickness within				
			Workforce	the Development Support Coordinator role. This will now provide				
			planning group	consistent support to On-call operational staff across the				
		pathways for all staff grades both support	biaiiiiig gi oap	organisation.				
			Review of new	organisation.				
			appraisal process	4/10/23 -				
		they would need to fulfil roles and help high		Action - Learning & Development working to incorporate core				
Managing	· ·	potential staff to identify accelerated	Core learning	learning pathway outcomes into apporoval role inductions, this				
Managing	1 ' ' ' ' ' ' ' ' ' ' ' ' ' ' ' ' ' ' '		ŭ					Sroon on
performance and	_ `	development opportunities.	pathways for all	would allow high potential staff to access guided learning at the	ACEO	117004		Green - on
developing leaders	the organisation.		staff	point they are identified as having high potential.	ACFO	HTAM	31/03/24 ta	arget

Key	
CFO	Chief Fire Officer
DCFO	Deputy Chief Fire Officer
ACFO	Assistant Chief Fire Officer
ACO	Assistant Chief Officer
	Head of Prevention and
HPP	Protection
	Head of Training and Asset
HTAM	Management
Hres	Read of Response
HHR	Head of HR
	Head of Strategic Support and
HSSA	Assurance
GCPrev	Group Commander Prevention
GCProt	Group Commander Protection